

General Information for Mr. Bradrick's Classes

(Game Design, Game Programming, Mobile Game Design, MS Office Applications)

Course Requirements and Evaluations

Assessments for this course will be made through a combination of the following:

Participation	40%
Progress	30%
Performance	30%

Participation will be evaluated on a weekly basis, using the following criteria:

- Follow directions the first time they are given.
- Come to class every day; don't be late!
- Share regularly; give good feedback; ask relevant questions.
- Take ownership of your results; be accountable; don't blame.
- Ask for help when you need it; try the advice I give you.

Additionally, some participation grades will be recorded for completing assignments.

Progress will be evaluated with each learning unit, evaluating the student's progress from the beginning of the unit to the end. Performance will be evaluated throughout each quarter, with the use of exams and projects. These evaluations will be summative in nature, and taken after the student has had an opportunity to learn the material being evaluated.

For more information on this system, refer to: <https://www.ttms.org/> and click on "The 3P Grading System" link on the left.

Grading

Each assignment will be evaluated on a 5-Letter grade scale. The definitions of the letter grades are:

- "A" means "Above and Beyond".
- "B" means "Basically fine".
- "C" means "Could've done better."
- "D" means "Didn't try."
- "F" means "Forget about it!"

When a quarter is complete, these grades will be converted to a numerical value (A = 4.0, B = 3.0, etc.) and weighed to calculate the quarter grade (as described above). Per Oak Hills Local School District policy, the student must earn a 59.5% or greater in order to receive credit for the course. This score corresponds to a D on the letter grade scale.

The semester grade will be calculated according to the policy established for Oak Hills District policy

40%	Quarter 1
40%	Quarter 2
20%	Final exam and project

Assignment Deadlines

Sufficient time is allocated during class to complete assignments. If the student is not able to complete the assignment during this time, it is the student's responsibility to work on the assignment outside of class time. If significant issues will cause an assignment to be turned in late, it is the student's responsibility to discuss the issue with the instructor to make other arrangements. A completed assignment includes turning in the work in the correct location and in the requested format.

Academic Integrity

As per the OHHS policy, plagiarism is considered cheating. Every student is expected to complete their own work. As a member of an academic community, you are expected to follow the ethical standards as outlined in the OHHS Student Handbook.

Assignment Revisions

Until the final grades are entered into the district's computer, I would be happy to revise any assignment grades. If you don't like a grade you received on an assignment, speak to me about submitting a revised version to the assignment.

Course Materials

All materials used in class will be in electronic format and will be made available in class. These will include a variety of documents, video and online activities. You will need your ChromeBook to access most of these materials. Classroom laptops are also available to run some software packages. Please bring a set of headphones to class so that you can access these materials without disturbing other learners in the classroom. Additionally, you will be given access to several online accounts to complete class activities. You will need to keep track of the usernames and passwords for these accounts.

Classroom Behavior

As a young adult, I see the potential within you. I want you to be successful, and want you to be prepared for the future. When you step into my class, you show me how you see yourself with every action. My hope is that you see the best in yourself as well.

My biggest expectation for your behavior is to show respect. Respect others' time, opinions, differences, efforts and property. Some assignments will be team projects - respect your team member's efforts and be a good team member yourself. I put in a lot of effort in creating assignments and evaluating those assignments - respect my time by putting in your best effort.

As a business department class, one perspective that I will use for your participation grade is how would an employer view your behavior. Any time I need to remind you of the need for respectful behavior, your "Employability Grade" will suffer a penalty (the degree will depend upon the severity of the problem behavior). If you choose to demonstrate any unemployable behavior, I will follow this process:

1. Verbal Warning
2. Detention with instructor
3. Longer detention with instructor and parent contact
4. Office administrator referral

Classroom Expectations

Be Respectful

Show respect in everything that you do, towards everyone in the classroom, including yourself.

- Be respectful of new ideas and differing opinions
- Be respectful of everyone's time
- Be respectful of the property of others, including the school's computer equipment
- Be respectful with what you say

Be Responsible

Complete your assignments first. We are developing self discipline and a work ethic in class to ensure you have these necessary job skills for your future! Professionals work hard, and get their work done before moving on to other things.

Check Progress Book, Google Classroom and your school email regularly (every day). Stay up to date with your school activities and class assignments and grades.

Hall passes

Please only ask for a pass when necessary. Take care of your business (turning in papers to other teachers, early dismissal notes, restroom, etc.) before or after school, during lunch, or between bells whenever possible. It is possible to use the restroom between classes IF you go directly from your last class, straight to the RR, then come to class.

Tardies

Being on time for your employment responsibilities is a highly valued quality in the professional world. The first week of school I understand that you are trying to find your way around the building. Tardies will not be held against you (within reason) during this time. However, on the second full week of school tardies will be counted and recorded.

Three tardies in a quarter results in a detention

Smartphones

Please silence your smartphone and place it out of sight during class. If you need to charge your phone, please place it on a cabinet in the back of the room and use the outlets there. Do not have cords stretching across walkways. Please do not charge phones from the laptops as this drains the laptop battery. If I am not directly teaching (whole group, small group or individually) or speaking to you, you may listen to your phone, but please use your earphones.

I will give a short phone break during class and at the end. You may watch videos on your phone, or access other apps at this time. Always keep the content appropriate for school.

Contact Information

Instructor:	Mr. Tim Bradrick	
Room:	341	
Contact Info:	bradrick_t@ohlsd.org @Bradrick_OHHS (513) 895-9851	https://classroom.google.com https://oakhills-bus-and-tech.org
Office Hours:	If you need additional help or time on a classroom computer, please let me know. Most days, I am available before or after school, as needed.	
Department Social Media Accounts:	Follow us on your various social media accounts: Twitter: @ohhsbusandtech Instagram: OHHSBusandTech Facebook: Oak Hills Business & Technology Dept. ***Tag us and post using the hashtag #OHHSskillsforSuccess for extra credit. ***	

Syllabus Sign-Off and Contact Information

Please return this page by: _____ to Mr. Bradrick (room 341).

This completed form is worth an assignment in your Participation grade for the first week. This form may also be completed here:

<https://forms.gle/aQBvy6uQbhKUv69t8>

I have read and understood the policies and guidelines presented in Mr. Bradrick's syllabus, and have shared them with my parents or guardians.

Student Name _____ Class Bell _____

Parent/Guardian Name _____

Relation to Student _____ (mother, grandfather, etc)

Preferred Contact Method _____

- please list a phone number and/or email address

Student Signature _____ Date _____

Parent/Guardian Signature _____

Thank you! I look forward to working with you and your child this school year!

Comments or Concerns: